

Pre-Meeting Business: None

Public Participation: A resident queried the parking arrangements in Eastgate Street. He asked why the Highways Department had not been approached regarding the provision of hard surfacing. Mr. Fletcher advised that the matter had been discussed with Mr. Glasspool of the Highways Department (details previously minuted) but funding wasn't available at the present time. Mr. Groom mentioned that the Parish Council had made investigations in the past with a view to this work being carried out but the County Council would not give permission, with the cost of having the work done to their specifications being prohibitive. Mr. Borrett stressed that the County budget is very tight at the moment, particularly due to the massive problem regarding potholes. He did undertake, however, to have a look at the area – 19/21/23 Eastgate Street (south side). Dr. Wade-Martins wondered if lottery funding would be available in view of the close proximity to the Eastgate Centre which frequently needed extra parking space. This will be looked into.

Mrs. Linda Richmond gave an update on the Parish Plan. The questionnaire has been sent to a number of organisations for perusal. Volunteers are to be recruited to assist with distribution.

Mrs. Richmond also raised the matter of 7 Station Road where the planning position is to be reviewed regarding the proposed development site. Mr. Borrett gave assurances that the matter was going back before the committee because funds for the S106 agreement had not been paid. Officers are again recommending that the application be refused.

## **North Elmham Parish Council**

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**Minutes of the  
MEETING OF THE PARISH COUNCIL  
held at 7.30 p.m. at the Sports Pavilion on  
Wednesday 3<sup>rd</sup> March 2010**

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**231 Those Councillors Present Were:**

Mrs. C. Payne (Chairman), Mr. R. Don, Mr. B. Fletcher, Mr. C. Groom, Ms. A. Ketteringham, Mr. N. Lowe, Mrs. E. Marsh, Mr. R. Neve, Dr. P. Wade-Martins and Mr. B. Borrett (County and District Councillor)

**Also in Attendance:** Mr. K. Webb (Clerk), Mrs. J. Smith (Newspaper Correspondent) and 7 Parishioners

**232 To Consider Apologies for Absence:**

Resolved to accept apologies from Mr. C. Smith and Mr. J. Brown

**233 To Receive Declarations of Interest:**

The Chairman reminded the meeting that, should the occasion arise, interests should be declared by Councillors as soon as this was realised, and the interest should be minuted.

**234 Minutes of Meeting held on Wednesday 3<sup>rd</sup> February 2010:**

Resolved to approve the minutes as a true and accurate record

**UPDATED INFORMATION AND MATTERS ARISING**

**235 Community Speed Watch**

A number of copies of the booklet had been sent out but the Clerk would attempt to obtain further hard copies from the PCSO. Mr. Groom mentioned that there were a number of points that would need to be considered.

**236 Local Development Framework (item 212)**

Nothing further to report at this stage

**237 Safe Route to School (item 213):**

The Clerk will write to Graham Bygrave with a view to obtaining an update

**238 Land Management Matters (item 214)**

- (a) Village Green Mr. Borrett has done some more work on the lease. Clause 2.6 has been amended (it is no longer retrospective) and part of clause 2.8.2 has been removed (the County requires the Parish to merely “provide information”). Mr. Borrett stated that, in his view, the County Council would not move any further on this matter. However, it was acknowledged that an attempt would be made to add a clause stating that the Parish Council would not be financially responsible for assisting the County in respect of the boundaries. It was agreed that a meeting should be arranged with a suitable representative from Norfolk County Council to discuss the Parish’s request to purchase the Green. Mr. Borrett said that he would be happy to attend such a meeting. Dr. Wade-Martins thanked Mr. Borrett for his help on this matter.
- (b) Cathedral Ruins An invoice for £1,585 had been sent to English Heritage claiming the balance of the annual budget. Funds have not yet been received.
- (c) Cathedral Meadows Nothing to report
- (d) Broom Green Nothing to report
- (e) Millennium Wood Mr. Fletcher has not been able to see the farmer regarding the overhanging branches but will do so in the near future.
- (f) Footpath David Mills from Norfolk County Council is seeing solicitors later this week regarding this matter.

**239 Street Lights (item 215)**

The problem with certain lights has been rectified. A revised charges letter had been received from Jones Electrical, the details of which were somewhat complex. The Clerk will contact them to establish the precise impact the new charges will have.

**240 Highway Matters (item 216)**

A letter had been sent to Konectbus expressing thanks for their good service during the recent spell of very bad weather. There are a large number of potholes in the Village and Mr. Fletcher has already been in touch with Highways Department about these. Ms. Ketteringham mentioned that gravel has been deposited on the footpath near Eastgate House. This has been caused by cars leaving the parking area and represents a danger. Mr. Fletcher will also make Highways Department aware of this.

**241 Sign to Village Facilities (item 217)**

Dr. Wade-Martins is in the process of obtaining a quote for a new one.

**242 PCSO (item 218)**

Our PCSO was not at this meeting

**243 Eastgate Centre (item 219)**

Nothing to report

**244 Norfolk Minerals and Waste LDF (item 220)**

Nothing to report

**245 Pavilion and Playing Field – Play Area (item 221)**

There had been some minor damage to pavilion windows; repairs not required at this stage. Mrs. Marsh reported a large hole in the car park.

**246 Village Sign (item 223)**

Book tokens will be given to the pupils from North Elmham School who were judged to have produced the four best designs. It was suggested that craftsmen be approached for advice on the best materials to use. A sub-committee was formed (Messrs Lowe, Fletcher and Groom) to take this project forward.

**247 2010 Insurance (item 224)**

The annual renewal date is in June and contact will be made with the Insurance Company within the next few weeks.

**248 Mirrors at allotments' entrances (item 226)**

Mr. Fletcher is to seek permission from NCC for "Concealed Entrance" signs to be placed in suitable positions.

**249 Financial standing orders**

These have been obtained in standard format from the County. The aim is to make amendments as appropriate to satisfy our own circumstances and distribute copies with minutes for the next meeting.

## **250 Community Farm**

The Chairman has asked Mr. Tasker to submit a detailed proposal with his completed questionnaire to the North Elmham Planning Group.

## **251 Orchard Close sewer**

Problems are being experienced with the mains sewer in Orchard Close (particularly at number 62). There is also a loose inspection chamber on the Village Green which is becoming a danger. Both will be reported to Anglian Water.

At this point, the meeting was adjourned to enable the public to participate.

## **252 Parish Plan**

Copies of the draft questionnaire had been circulated to members of the Parish Council for comment. Some amendments were suggested and these were duly noted by members of the planning group. Dr. Wade-Martins mentioned that every effort had been made to ask open questions where possible and the Chairman said that some households would need more than one questionnaire so that all views could be canvassed. There was general appreciation of all the hard work in the preparation of the questionnaire.

After this discussion, the meeting was reconvened.

## **253 Accounts for Payment and Schedule of Income**

### **a) Resolved to approve the following Accounts for payment:-**

3/2/10	Donation to Eastgate Centre (chq issued at last meeting)	£250.00
28/2/10	E-on energy (paid by direct debit)	£370.36
3/3/10	Anglian Water (Playing Field)	£49.45
3/3/10	Anglian Water (Sports Pavilion)	£34.93
3/3/10	Mr. J. Piller (Grounds Maintenance)	£2,438.00
3/3/10	Jones Electrical (quarterly maintenance)	£501.71
3/3/10	Mr. C. Groom (Pavilion light)	£23.00
3/3/10	Veolia (refuse collection)	£64.37
3/3/10	Norfolk Rural C.C. (Annual membership)	£25.00
3/3/10	Society of Local Council Clerks (annual Membership)	£95.00
3/3/10	Chairman's half yearly expenses	£50.00
3/3/10	Vice Chairman's half yearly expenses	£25.00
3/3/10	P. Lambert (Pavilion Wages -1109 to 0210)	£120.00
3/3/10	B. Howard (litter picking – 4 weeks)	£92.80

### **b) Schedule of Income:**

24/2/10	VAT refund	£449.40
26/2/10	Coif inc div	£47.32
26/2/10	Coif inc div	£29.25
2/3/10	Pavilion Lettings	£42.00

**To Consider Planning Applications and Determinations:**

**a) Applications**

None (but please see letter from Breckland Council re site adjacent to 7 Station Road, North Elmham). Full details of this are given under "Public Participation"

**b) Determinations**

None

**Correspondence**

- a) Crime figures for January 2010
- b) Letter from Jones Electrical giving details of revised charges – WEEE Directive
- c) Breckland Council Funding Fair at Swaffham on 18/5/10
- d) Letter from Lakes (landscaping specialists) offering their services

**254 Announcements:**

Mr. Lowe mentioned that the North Elmham Festival Committee have had a meeting and they are considering preparing a village history. To assist with this, they would like to borrow past minutes. The Clerk is to investigate what is available.

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**255 Agenda Items for Next Meeting**

- a) North Elmham Festival Committee

**256 Next Meeting:**

Wednesday, 7<sup>th</sup> April 2010 at 7.30 p.m. at the Sports Pavilion

There being no other business, the meeting closed at 9.00 p.m.

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Chairman

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Date

