

NORTH ELMHAM COMMUNITY PLANNING GROUP

Minutes of the meeting held in the Sports Pavilion on Thursday 12th February 2009 at 7.30 pm

Present: Peter Wade-Martins (PWM)
Martin Sullivan (MS)
Meg White (MW)
Nicholas Varnon (NV)
Mike Wyatt (MWy)
Linda Richmond (LR)
Martin Budgett (MB)
Martin Phillips (MP)
Ivan Ball (IB)
Sue Ball (SB)

Apologies: Peter Smith (Norfolk Rural Community Council) (PS)
Richard Sewell (RS)
Alan MacKim (AM)

1. Matters arising

i) The minutes of the 12th January 2009 meeting were approved.

ii) It was agreed that the distribution procedure for future minutes would be that they will be circulated to the NECPG and unless any amendments are notified to the Secretary within 7 days the minutes would be taken as approved. The minutes will then be circulated to all other interested parties on the distribution list, particularly the Parish Council to keep councillors fully informed. It was also agreed to place a paper copy in the Post Office.

iii) Election of Chair: PWM proposed by IB, seconded by MS.
Election of Vice Chair: MS proposed by IB, seconded by MB.
Election of Secretary: SB proposed by MW, seconded by MS.
Election of Treasurer: LR proposed by PWM, seconded by IB.

A Secretary will be required for each sub-group as it is formed. NV agreed to act as Secretary for the Website Sub-Group.

Roger Thorneley has been consulted regarding Worthing being included in the consultation. He has requested to be included on the minutes distribution for information.

LR had collated a list of local clubs and societies which will be listed in the March Elmham News so that contact details can be updated if advised in readiness for the consultation stage.

2. Website update and Logo

Most of the NECPG had seen the prototype website. The basic logo prepared by MWy was approved. MWy talked the group through the way he saw the website would work and answered various questions.

It was agreed that the Website Sub-Group would progress the website and

Action

SB

NV

SB

MW

MWy

would meet on Tuesday 17th February @ 7.30pm. Matters to be discussed and progressed are:

- Ongoing funding for the maintenance of the website
- Protocols for the presentation of information within the site, including photographic content.

NV
MS
MB
MP

It was agreed that the domain name should now be registered.

MWy

3. Update from Parish Council meeting

The Parish Council are keen that the public consultation should take place as quickly as possible. However, this cannot take place until the sub-group consultations have taken place which will help form the questions for the public consultation. This is likely to take several months.

4. Fundraising update/applications

The itv fundraising application for £500 was successful. The cheque will be sent directly to the Clerk of the Parish Council.

The next application to the Rural Community Council for £1,000 can now be progressed. This application requires 3 quotes for printing costs which MWy is obtaining and will send to IB so the funding application form can be completed and submitted. This will be followed by an application to Breckland for £ for £ matched funding.

MWy

IB

The meeting closed early due to the heavy snowfall.

Date and Time of Next Meetings:

Wednesday 11th March 2009 at 7.30pm in the Pavilion.
Wednesday 15th April 2009 at 7.30pm in the Pavilion.